

# Franklin County Commissioners

## November 24, 2025 at 9:00 a.m.

Attendance: Commissioner Chair Robert Swainston, Commissioner Zan Bowles, and Commissioner Zach Stewart, Vic Pearson, County Attorney, and Clerk Camille Larsen.

1. **Pledge of Allegiance**
2. **Adopt Agenda.** Zan Bowles made the motion to adopt the agenda. Zach Stewart second. Vote was unanimous.
3. **Approval of Bills.** Commissioners reviewed the bills. Zach Stewart made the motion to approve the bills. Zan Bowles second. Vote was unanimous.
4. **Review Courthouse Addition/Remodel and Other County Buildings.** Randy Henrie, Building Maintenance, updated the Commissioners that the Event Center construction will be completed this week. Need to purchase the dividers for the pickleball courts at a cost of \$1800. Commissioners agreed to purchase the dividers. The bleachers will be onsite next week. The Commissioners asked Randy Henrie for an update for the expenses for building the Event Center. The foundation for the Landfill Scale House has been poured, the plumbing is in and the slab will be poured this week depending on the weather. The scales are set and waiting for power. The concrete slabs have been poured on each side of the scales and the crew is working on backfilling the scales. Need to schedule the trench work for the electrical and water. The Treasurer's Office has moved over into their new office. As soon as the framing for the Scale House is completed, Randy Henrie will begin work on the demolition of the Prosecuting Attorney's Office. The last projects for the Courthouse Addition/Remodel will be the foyer, front steps and sidewalks.
5. **Event Center Discussion - Rental Fees and Agreements.** Lana Jenkins presented the Event Center Rental Fees. Commissioners discussed and agreed this is a good starting point and can readdress at a later date or as issues arise. Zach Stewart made the motion to accept the Event Center Fee Schedule as presented. Zan Bowles second. Vote was unanimous.

**Purchase Tables and Chairs.** The Commissioners agreed to purchase two kits of the rectangle tables with carts and chairs and 20 round tables and carts. Zan Bowles went to a meeting at the Oneida County Fair Building and said they have the Lifetime brand tables and they look good. Zan Bowles made the motion to purchase the tables and chairs as proposed. Zach Stewart second. Vote was unanimous.

**Purchase Rabbit Cages.** Lana Jenkins demonstrated the collapsible rabbit cages that Bear River County Fair donated. They are easier to clean, stack, and store. The cages can also be used for small birds and pigeons. Lana Jenkins presented the bid for the cages \$3,043. It was agreed to use the collapsible rabbit cages to allow storage space for other fair equipment. Zach Stewart made the motion to purchase the rabbit cages for \$3,043. Zan Bowles second. Vote was unanimous. Lana Jenkins presented pictures of displays from other county fairs. The displays presented do breakdown for storage. Lana Jenkins will get prices/bids and come back to the next Commissioner meeting.

**Altabank Donation.** Zach Stewart received a phone call from a representative from

Altabank and they would like to be a part of the Event Center and would like advertising for their bank. Commissioners discussed to have their logo on the basketball standards or on the flag case. Zach Stewart will recommend the flag case.

6. **Nutrient-Pathogen Study Discussion.** Mike Hansen presented a Nutrient-Pathogen Study that Dayton City required him to do prior to a subdivision that is located on the west side of Dayton City and partially falls within the Area of Impact. Robert Swainston had said in the Dayton City Council Meeting that science is important, so Mike Hansen wanted to bring the Nutrient-Pathogen Study for the Commissioners to review. The study was completed this summer from an approved contractor on the City of Dayton list. Mike Hansen appreciated the Commissioners taking the time to attend the Dayton City Council meeting.
7. **Variance for Lapsed Mobile Home Replacement.** Leah Thompson is requesting a variance on a 1/4 acre that she is the owner of. When she purchased the property there was a trailer on it that tested positive for meth so she had it removed. She would like to replace it, however, it is past the time allotted for her to replace with the same type of structure. She has been in contact with the District Health about the septic system and the changes she needs to make. There is enough acreage for a one bedroom house, according to the septic requirements. Robert Swainston said they cannot make a decision today and will need to see if there is a feasible option. He recommended that Leah Thompson work with Randy Henrie and he'll determine if there needs to be a variance from the Commissioners. Any structure that is placed on the property will need to have a permanent foundation.
8. **Rocky Mountain Power.** Steve Leichty attended in person; with Christopher Anderson, Aleta Brown, and Tami Moody attended via zoom. They presented a power point of the Transmission Maintenance Project Segment B that will cross over into Franklin County. They plan to rebuild existing lines and install new lines as necessary. Pacificorp will be contacting the land owners to initiate the project.
9. **New County Ordinance. Juvenile Offenses Ordinance.** Cuyler Stoker, Sheriff, presented a draft copy of a Juvenile Ordinance that is similar to the City of Preston's Juvenile Ordinance. This ordinance will help to bridge the gap with options for juvenile offenses that the State of Idaho took away. The schools are required to report to the State and have no ability to track, and this ordinance will help the schools with reporting. Vic Pearson, County Attorney, has reviewed and recommended the Commissioners hold a Public Hearing.  
  
**Living in Recreational Vehicles at County Reservoir Areas.** Cuyler Stoker, Sheriff, presented a draft copy of an Ordinance to prohibit living in a camper at County reservoirs. It will be complaint driven and the person will receive a citation. The individual will not be allowed to move to another reservoir in the County for a 28-day period after receiving a warning or citation. Vic Pearson, County Attorney, has reviewed and recommended the Commissioners to hold a Public Hearing.
10. **Drought Declaration Discussion.** Zach Stewart wanted to discuss the Drought Declaration and the status and how to end. Lamont Doney, Director Civil Defense, said it was taken care of in the original declaration and it has expired. The SBA has sent out three notices to local farmers that Franklin County is included in the drought declaration and have until April 27, 2026 to apply for assistance. Commissioners requested Lamont Doney to get the word out.
11. **Sugar Factory Standard Subdivision.** Brian Allen, Surveyor, Shauna Geddes and Randy

Henrie, Planning and Zoning were present. The subdivision is located on the Sugar Factory Road. Karen Higley is requesting to divide off 1.81 acres for commercial property. The property is zoned commercial. The Planning and Zoning passed. Troy Moser stated there are some areas of issues for the approach to the lot. Zan Bowles made the motion to approve the Sugar Factory Standard Subdivision. Zach Stewart second. Vote was unanimous.

12. **Friday Projects for Next Construction Season Discussion.** Troy Moser, Director, and Lance Geddes, Supervisor, met with the Commissioners to discuss working Fridays and receiving over-time pay for the next season. Camille Larsen, Clerk, said there is \$20,000 in the budget for seasonal help. Commissioners discussed cutting back on custom chipping jobs and helping other entities to free up some time since the Road Department is behind on projects. Commissioners agreed to allow the Road Crew to work on Fridays, voluntarily, for over-time pay for this fiscal year until the \$20,000 is spent. Appreciate the job the Road Crew has done.
13. **Airport Infrastructure Discussion.** Zach Stewart reported there are new hangars going to be built at the airport and would like an agreement that would require the owner to pave in front of the new hangars to the taxiing area or is that something the County provides. Lance Geddes, Supervisor, said if they have time, however, there is no base and it will require some prep work before asphalt can be installed. Each owner would pay for the asphalt. Zach Stewart will measure and determine how much it would cost to excavate and asphalt. Commissioners discussed sealing the runway and taxiway. The Airport would like to build a road behind the current hangars to help keep traffic off the taxiway.
14. **Accept Bids for Verkada - Robinson Building and Ambulance Building.** TJ Burbank presented the bids at the last Commissioner Meeting. To upgrade the current system in the Ambulance Building to Verkada, the cost is \$24,076.24. To add Verkada system to the Robinson Building the cost is \$8,232.25. Zach Stewart made the motion to accept the bids for the Verkada system to the Robinson Building and Ambulance Building. Zan Bowles second. Vote was unanimous.
15. **Passthrough Funds Recipient Grants.** This is an annual grant for the Juvenile Services. Zach Stewart made the motion to sign the Passthrough Funds Recipient Grants. Zan Bowles second. Vote was unanimous.

Zan Bowles made the motion to adjourn at 11:04 a.m. Zach Stewart second. Vote was unanimous. Next meeting December 8, 2025.

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Attest, Camille Larsen

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Robert Swainston, Chair